**REGISTRATION FORM**

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| **Student number** |  |  |
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| **IMPORTANT****The registration procedure is as follows:*** The completed registration form must be faxed/e-mailed to the relevant course administrator for each course with a copy of your ID & required qualification.
* After a student number has been allocated by your Centre administrator, the relevant payment must be made.
* Proof of payment must be faxed/e-mailed to the same course administrator.
* **Only Centre personnel at Muckleneuk main campus are able to register you. YOU MAY NOT REGISTER “ON-LINE”**
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**Please fill in the qualification code and module code(s) of the course(s) for which you are registering**

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| **QUALIFICATION CODE** |  |  **MODULE CODE(S)** |  |
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| **Section A – Personal details** |
| **1 Surname** |  | **Initials** |  | **Title** |  |
| **2 Previous Surname** |  |
| **3 First names** |  |
| **4 Date of birth** | y | y | m | m | d | d |  |  |  |
| **5 ID/passport number** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6 Ethnic group** |  | **7 Disability type**  |  |
| **8 Contact details** | **Home:** |  |  |  |  |  |  |  |  |  |  |  |
|  | **Work:** |  |  |  |  |  |  |  |  |  |  |  |
|  | **Fax:** |  |  |  |  |  |  |  |  |  |  |  |
|  | **Cell:** |  |  |  |  |  |  |  |  |  |  |  |
|  | **E-mail:** |  |
| **9 Postal address** | **10 Residential address** |
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|  |  |
|  |  |
|  **Postal code** |  |  **Postal code** |  |

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| **Section B – General Information** |
| **11 Preferred exam centre** |  |
| **12 Details of previous registration at Unisa and/or another university, institute or college** |
|  **Name of institution eg Unisa, UCT** | **Degree/Diploma/ Certificate eg BA** | **Year(s) attended** **eg 2012-2015** | **Student number** | **Year completed** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **13 Highest grade passed in school** |  | **Year** |  |
| **14 Occupation** |  |
| **15 Employer’s name and address** |  |
| **16 How did you come to hear about the course?** |  |

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| **Section C – Proposed Registration**Indicate your proposed registration with a **🗸** |
| **Qualification Code** | **Module Code** | **Fees** | **🗸** |  | **Qualification Code** | **Module Code** | **Fees** | **🗸** |  | **Qualification Code** | **Module Code** | **Fees** | **🗸** |
| **ACCOUNTING** |  | **AUDITING** |  | **TAXATION** |
| **76736** | **ACIFRSQ** | **R14500** |  |  | **71315** | **PFIA01R** | **R3500** |  |  | **70963** | **ADVT116** | **R8000** |  |
| **72192** | **ACSG016** | **R5000** |  |  |  | **PFIA02S** | **R3500** |  |  |  | **ADVT128** | **R2000** |  |
| **70882** | **FAIN018** | **R5000** |  |  |  | **PFIA03T** | **R3500** |  |  | **75744** | **PATX01S** | **R9000** |  |
| **70920** | **COBK01P** | **R4400** |  |  |  | **PFIA04U** | **R3500** |  |  |  | **PATX02T** |  |  |
| **70866** | **FUAC02F** | **R3000** |  |  | **76678** | **CAITE01** | **R2600** |  |  |  | **PATX03U** | **R5500** |  |
|  | **FUAC03G** | **R3000** |  |  |  | **CAITE02** | **R2600** |  |  |  | **PATX04V** |  |  |
| **70939** | **INAC01S** | **R5500** |  |  |  | **CAITE03** | **R2600** |  |  | **70874** | **ESTX01M** | **R6200** |  |
| **70904** | **PRAC01W** | **R6000** |  |  | **7666X** | **CRBIA01** | **R2600** |  |  | **70971** | **CTAX12U** | **R3650** |  |
| **71323** | **PEFAP1F** | **R3650** |  |  |  | **CRBIA02** | **R2600** |  |  |  | **CTAX11T** | **R3650** |  |
|  |  |  |  |  | **76163** | **SCPA01T** | **R2600** |  |  | **70912** | **VATX013** | **R5200** |  |
| **CIS PROGRAMMES** |  | **76651** | **SCIAP01** | **R2600** |  |  | **70947** | **STTX02Q** | **R8000** |  |
| **71684** | **\*CIS 1** | **R1750** per module code |  | **70831** | **PPFC01B** | **R2500** |  |  |  | **STTX03R** | **R4500** |  |
| **71676** | **\*CIS 2** |  |  |  |  |  |  |  | **STTX04S** |  |
| **71668** | **\*CIS 3** |  |  |  |  |  |  | **76760** | **ACTR01F** | **R8000** |  |
| **\* Students who wish to register for CIS Management Programmes should provide the CIS module code(s) on the front page** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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**Students with an address or exam centre outside RSA must pay an additional compulsory levy on registrations:**

**Category A: Africa** R2 500 per course **or** R1 250 per module

**Category B: Rest of the world** R4 800 per course **or** R2 400 per module

***NB: These levy fees are subject to change as new fees were not available at time of printing***

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| **Section D – Particulars of Payment** |
| **Cash Deposits** **Beneficiary** : Unisa Student Deposits**Bank :** Standard Bank**Branch code :** 010645 **Account number :** 096R**Reference number** : Student number followed by 3014774764 **NB : Leave one space open between your student number and allocation number e.g.** |
| **Reference number :** | **7** |  |  |  |  |  |  |  |  | 3 | 0 | 1 | 4 | 7 | 7 | 4 | 7 | 6 | 4 |
|  | (Student number) |  |  |  |  |  |  |  |  |  |  |  |
| **Electronic Fund Transfers**Unisa is a prepaid beneficiary (select from your bank’s list of pre-approved beneficiaries) |
| **Credit card payments**Please refer to the following link for online credit card payments **-** [**https://registration.unisa.ac.za**](https://registration.unisa.ac.za) |
| **Corporate clients/bulk payments****Beneficiary :** Unisa**Account number** : 011554622**Reference number** : 3014774764 COMPANY NAME**NB:** *A list of students with their student numbers and amounts should be e-mailed to* **schwaae@unisa.ac.za**  |
| **Foreign student payments****Beneficiary :** UNISA**Account number :** 011554622 **SWIFT code :** SBZAZAJJ |
| **Section E – Declaration and Undertaking** |
| I declare that all the particulars furnished by me on this form are true and correct, and I undertake to comply with the rules, regulations and decisions of the University and the Centre for Accounting Studies, and any amendments thereto, which may be applicable to students in general and to the field of study for which I am registered. I undertake to protect the copyright of the University and under no circumstances to make the study material available for use by any other person.Student’s signature ……………………………………………………………….. Date …………………………………………………………. |

**PAYMENT DETAILS**

**(VAT REGISTRATION NR: 4360102869)**

**1. INDIVIDUAL STUDENTS ONLY (UNISA student deposits)**

• **CASH DEPOSITS -** No cash will be accepted at the UNISA offices and should be paid into the bank account of the University at any Standard bank branch in South Africa.

BENEFICIARY UNISA STUDENT DEPOSITS BANK STANDARD BANK

ACCOUNT NR 096R BRANCH CODE 010645

REFERENCE STUDENTNR 3014774764 **NB:** Leave one space open between your student number and allocation number

• **ELECTRONIC FUND TRANSFERS**

UNISA is a public beneficiary (select from your bank’s list of preapproved beneficiaries)

REFERENCE STUDENTNR 3014774764

• **CREDIT CARD PAYMENTS –** (Credit cards are restricted to Visa and MasterCard)

**The preferred method of payment for national or international students is via the UNISA website. The web payment link is as follows:**

https://registration.unisa.ac.za

REFERENCE STUDENTNR 3014774764

**2. CORPORATE CLIENTS/BULK PAYMENTS**

BENEFICIARY UNISA

BANK STANDARD BANK ACCOUNT NR 011554622

BRANCH CODE 010645

REFERENCE 3014774764 COMPANY NAME

**NB: A list of students with student numbers and amounts should be e-mailed to** schwaae@unisa.ac.za  **or faxed to 086 624 2172**

**3. FOREIGN STUDENTS**

BENEFICIARY UNISA

BANK STANDARD BANK

ACCOUNT NR 011554622

BRANCH CODE 010645

SWIFT CODE SBZAZAJJ

REFERENCE STUDENTNR 3014774764

**NB:** Leave one space open between your student number and allocation number

**Note: Please send your proof of payment to your course administrator. Your registration cannot be finalised without proof of payment**.